

PART I – THE SCHEDULE
SECTION B - Supplies or Services/Prices

Bid Item 1: Road Grading on an “as needed”, requirements basis on the North End of the Cherokee National Forest, including Cocke, Greene, Unicoi, Washington, Carter, Johnson and Sullivan Counties, Tennessee, during spring, summer and fall seasons.

Pay Item No.	Pay item	Pay Unit	MM*	Estimated Quantity	Unit Price	Total Price
A	Road Grading (Roadbed)	Mile	AQ	40		
B	Road Grading (Ditching)	Mile	AQ	20		

TOTAL, ITEM 1A AND 1B: \$_____

A requirements contract will result from this solicitation. No minimum amount of work or type of work is guaranteed. Contractor will be paid at price quoted for actual miles worked. A “Mile” is a mile of Forest Service road graded regardless of the number of passes required.

Contractor must be registered in CCR and ORCA prior to award of contract. Contractor shall have 5 business days from date of notification of selection for award to complete registrations. If registration is not completed, contractor will be removed from further consideration for award.

A complete quote package consists of:

- **Completed SF-18, cover sheet**
- **Completed Schedule of Items, Section B**
- **Completed Section K, Representations and Certifications**
- **A written resume that addresses Evaluation Factors A and B, Section M**

NOTE: Faxed quotes will not be accepted. Emailed quotes will not be accepted. Hardcopy quotes must be delivered to the address shown on the front of the Request for Quotation in Block 5a by 4:00 p.m. EST December 15, 2011.

PART IV – REPRESENTATIONS AND INSTRUCTIONS
SECTION K - Representations, Certifications, and Other Statements of Bidders

52.204-8 Annual Representations and Certifications. (MAY 2011)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 237310.

(2) The small business size standard is \$33.5 million dollars average annual receipts for the preceding three fiscal years.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)(1) If the clause at 52.204-7, Central Contractor Registration, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the clause at 52.204-7 is not included in this solicitation, and the offeror is currently registered in CCR, and has completed the ORCA electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

_____ (i) Paragraph (d) applies.

_____ (ii) Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(d) The offeror has completed the annual representations and certifications electronically via the Online Representations and Certifications Application (ORCA) website at <http://orca.bpn.gov>. After reviewing the ORCA database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below (offeror to insert changes, identifying change by clause number, title, date). These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR Clause	Title	Date	Change

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on ORCA.

52.219-28 Post-Award Small Business Program Rerepresentation. (APR 2009)

(a) *Definitions.* As used in this clause -

Long-term contract means a contract of more than five years in duration, including options. However, the term does not include contracts that exceed five years in duration because the period of performance has been extended for a cumulative period not to exceed six months under the clause at 52.217-8, Option to Extend Services, or other appropriate authority.

Small business concern means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR part 121 and the size standard in paragraph (c) of this clause. Such a concern is "not dominant in its field of operation" when it does not exercise a controlling or major influence on a national basis in a kind of business activity in which a number of business concerns are primarily engaged. In determining whether dominance exists, consideration shall be given to all appropriate factors, including volume of business, number of employees, financial resources, competitive status or position, ownership or control of materials, processes, patents, license agreements, facilities, sales territory, and nature of business activity.

(b) If the Contractor represented that it was a small business concern prior to award of this contract, the Contractor shall rerepresent its size status according to paragraph (e) of this clause or, if applicable, paragraph (g) of this clause, upon the occurrence of any of the following:

(1) Within 30 days after execution of a novation agreement or within 30 days after modification of the contract to include this clause, if the novation agreement was executed prior to inclusion of this clause in the contract.

(2) Within 30 days after a merger or acquisition that does not require a novation or within 30 days after modification of the contract to include this clause, if the merger or acquisition occurred prior to inclusion of this clause in the contract.

(3) For long-term contracts -

(i) Within 60 to 120 days prior to the end of the fifth year of the contract; and

(ii) Within 60 to 120 days prior to the date specified in the contract for exercising any option thereafter.

(c) The Contractor shall rerepresent its size status in accordance with the size standard in effect at the time of this rerepresentation that corresponds to the North American Industry Classification System (NAICS) code assigned to this contract. The small business size standard corresponding to this NAICS code can be found at <http://www.sba.gov/services/contractingopportunities/sizestandardstopics/>.

(d) The small business size standard for a Contractor providing a product which it does not manufacture itself, for a contract other than a construction or service contract, is 500 employees.

(e) Except as provided in paragraph (g) of this clause, the Contractor shall make the rerepresentation required by paragraph (b) of this clause by validating or updating all its representations in the Online Representations and Certifications Application and its data in the Central Contractor Registration, as necessary, to ensure that they reflect the Contractor's current status. The Contractor shall notify the contracting office in writing within the timeframes specified in paragraph (b) of this clause that the data have been validated or updated, and provide the date of the validation or update.

(f) If the Contractor represented that it was other than a small business concern prior to award of this contract, the Contractor may, but is not required to, take the actions required by paragraphs (e) or (g) of this clause.

(g) If the Contractor does not have representations and certifications in ORCA, or does not have a representation in ORCA for the NAICS code applicable to this contract, the Contractor is required to complete the following rerepresentation and submit it to the contracting office, along with the contract number and the date on which the rerepresentation was completed:

The Contractor represents that it ____ is, ____ is not a small business concern under NAICS Code ____ assigned to contract number _____. (Contractor to sign and date and insert authorized signer's name and title).

SECTION L - Instructions, Conditions, and Notices to Offerors or Respondents

52.215-1 Instructions to Offerors - Competitive Acquisition. (JAN 2004)

52.216-1 Type of Contract. (APR 1984)

The Government contemplates award of a **Firm fixed price requirements** contract resulting from this solicitation.

52.233-2 Service of Protest. (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from Nina B. Barrow, Contracting Officer, 2800 North Ocoee Street, Cleveland TN 37312

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

52.237-1 Site Visit. (APR 1984)

452.237-71 Pre-Bid/Pre-Proposal Conference. (FEB 1988)

(a) The Government is not planning a pre-bid/pre-proposal conference.

For solicitation questions contact Nina Barrow, Contracting Officer at (423) 476-9706; or for questions pertaining to the nature of the work required contact Gary Watson, Contracting Officer Representative, at (423) 735-1562.

SECTION M - Evaluation Factors for Award

AWARD DETERMINATION

The Government reserves the right to award to the offerors providing the best value to the Government. Award may not necessarily be made to the offeror(s) submitting the lowest quote.

Award will be made to the offeror or offerors (1) whose proposals are technically acceptable and (2) whose technical/cost relationships are the most advantageous to the Government. Evaluation factors other than cost or price, when combined, are approximately equal to cost or price in the award decision.

EVALUATION FACTORS

In selecting contractors for this project, the following factors will be considered in addition to price:

- A. Past performance and experience with similar projects. Submit reference information with your proposal. Provide the following information for relevant contracts recently performed:
 - a. Awarding agency/owner, name and phone number of Contracting Officer and Project Engineer,
 - b. Contract number,
 - c. Contract amount,
 - d. Dates of performance,
 - e. Brief description of the work involved.
- B. Availability of appropriate equipment and personnel will also be considered. Submit the following information:
 - a. List of equipment that will be used on the project including make, model and year for each type of equipment
 - b. Experience of employees that will be assigned to the project.
- C. Cost/Price

A and B are considered equal in importance for the technical evaluation.

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